



# 2023 Annual Conference

## Virtual – September 22, 2023

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**Deadline for Submission: Tuesday, July 11, 2023 at 11:59 pm EST**

### Preparing the Abstract for Submission

#### Style

- Except modifications specified in this call, follow manuscript style guidelines as specified by the *Publication Manual of the American Psychological Association* (7th ed.).
- Refer to the Publication Manual (pp. 29 – 49) for manuscript elements and content.
  - Omit manuscript elements listed in sections 2.2, 2.3, 2.13, and 2.14.
  - Do not include a cover page or appendices.
  - Turn off all hyperlinks of URL references.

#### Submission Structure and Content

- **Typeface:** Times New Roman with 12-point font size, standard character spacing
- **Line Spacing and Margins:** Single-space between all text lines of the manuscript; double-space between paragraphs, heading and text, and table and text; use uniform one-inch margins.
- **Word Limitations:**
  - Paper titles are limited to 15 words or less
  - Paper abstract is limited to 150 words or less
  - Papers are limited to 2000 words or less
    - Submissions will be removed from consideration if the paper exceeds the word limitations.
- **Suggested Sections:** Introduction and/or theoretical framework and/or review of literature; purpose(s)/objective(s); methods/procedures; results/findings, conclusions and/or recommendations and/or importance and/or implications, references, and tables/figures.
- **Body of the Manuscript:** Begin the body of the manuscript immediately following the abstract
  - Main headings should be bolded and centered.
  - Paper must contain no author identification.
  - References, tables, charts, graphs, images, and figures should be added to the end of the document and are not included in the word count.
  - Tables must be prepared using the “Table” function in Microsoft Word.
  - DOI Numbers must be included in references, if available.
- The manuscript should be prepared for masked review.
  - Information that would identify the author(s) and/or university should be omitted and replaced with [brackets].
  - Remove hidden data and personal information by inspecting documents. Refer to <http://goo.gl/j077t> for additional information.

#### Submission Procedures

- Submit one Microsoft Word file (.doc or .docx) to the [VERA Submission System](#)
- At least one author must be a current dues-paying member of VERA at the time of submission. Papers not meeting this requirement will not be reviewed.

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Questions when submitting a manuscript: contact Natalie Ferand (nferand@vt.edu) or Marcus Johnson (marcusjohnson@vt.edu)