2025 Annual Conference
The Distinguished Paper Award

Preparing the Paper for Submission

Style
- Except modifications specified in this call, follow manuscript style guidelines as specified by the *Publication Manual of the American Psychological Association* (7th ed.).
- Refer to the Publication Manual (pp. 29 – 49) for manuscript elements and content.
    - Omit manuscript elements listed in sections 2.2, 2.3, 2.13, and 2.14.
    - Do not include a cover page or appendices.
    - Turn off all hyperlinks of URL references.

Submission Structure and Content
- <u>Typeface</u>: Times New Roman with 12-point font size, standard character spacing
- <u>Line Spacing and Margins</u>: Single-space between all text lines of the manuscript; double-space between paragraphs, heading and text, and table and text; use uniform one-inch margins.
- <u>Word Limitations</u>:
    - Paper titles are limited to 15 words or fewer
    - Paper abstract is limited to 120 words or fewer
    - Papers are limited to 2000 words or fewer
        - References, tables, charts, graphs, images, and figures should be added at the end of the document and are not included in the word count.
        - Submissions will be removed from consideration if the paper exceeds the word limitations or includes author identification.
- <u>Suggested Sections</u>: Introduction and/or theoretical framework and/or review of literature; purpose(s)/objective(s); methods/procedures; results/findings, conclusions and/or recommendations and/or importance and/or implications, references, and tables/figures.
- <u>Body of the Manuscript</u>: Begin the body of the manuscript immediately following the abstract
    - Main headings should be bolded and centered.
    - Paper must contain no author identification.
    - Tables must be prepared using the "Table" function in Microsoft Word.
    - DOI Numbers must be included in references, if available.
- The manuscript should be prepared for masked review.
    - Information that would identify the author(s) and/or university should be omitted and replaced with [brackets].
    - Remove hidden data and personal information by inspecting documents. Refer to http://goo.gl/j077t for additional information.

Submission Procedures
- Submit one Microsoft Word file (.doc or .docx) where indicated on the submission page.
- At least one author must be a current dues-paying member of VERA at the time of submission. Papers not meeting this requirement will not be reviewed.